



Charging and Remission Policy

The following code of practice has been drawn up in accordance with the requirements of the Education Reform Act 1988 and covers the circumstances in which pupils will be charged for activities organised by the school.

1. Visits

- a) No charge will be made for visits within school hours (see Appendix) but the school may ask for voluntary contributions to defray the cost of admission fees, transport, etc.

Children will not be prevented from taking part in a visit because of an inability to make a contribution.

It will be made clear that if there are insufficient voluntary contributions the visit may not take place.

When pupils take part in a residential visit deemed to be in school hours, charges will be made for travel and board and lodging costs. Charges will not exceed the actual costs.

Parents in receipt of family credit or income support can apply for board and lodging charges to be remitted. However, voluntary contributions may be made.

- b) Optional extras not necessitated by the Curriculum for Wales will be charged to the pupils.

2. Workshops and Visitors to School

On occasion school may arrange for a visitor or workshop to be delivered to enhance a topic during school hours. No charge will be made but the school may ask for voluntary contributions to defray the cost of the workshop.

3. Materials used by pupils

The school will make no charge unless the pupil wishes to keep the completed article in which case the parents must either purchase the materials from the school or provide the materials themselves.

4. Music

Peripatetic music lessons will be charged to the pupil to cover the cost of provision. Parental agreement will be sought in advance of charging for tuition.

5. Team Games

No charge will be made to pupils for travel expenses to away games. Voluntary contributions from parents towards the cost are welcomed.

6. Replacement of School Property

The replacement cost of lost or damaged items of school property may be charged to the pupils when this is a result of the pupil's behaviour.

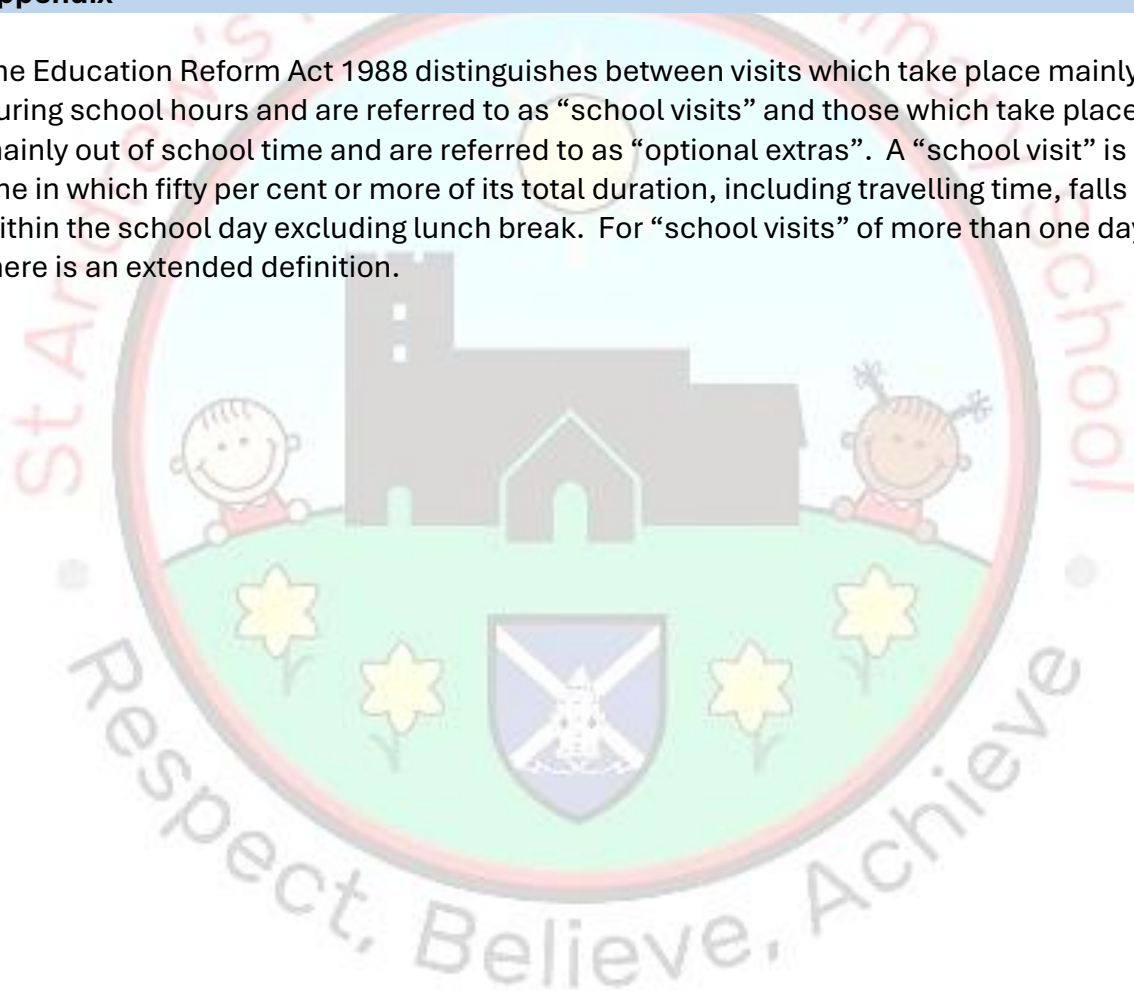
7. Activities organised by Third Parties

While the school may pass information from third parties to parents it will not accept liability in the event of parents making agreements with such parties whether the activity takes place inside or outside school hours.

The charges outlined in this policy, in exceptional circumstances, may be remitted in whole or in part at the discretion of the Head Teacher.

Appendix


The Education Reform Act 1988 distinguishes between visits which take place mainly during school hours and are referred to as "school visits" and those which take place mainly out of school time and are referred to as "optional extras". A "school visit" is one in which fifty per cent or more of its total duration, including travelling time, falls within the school day excluding lunch break. For "school visits" of more than one day there is an extended definition.





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This is to confirm that the Governing Body of St Andrews Major Church in Wales Primary School has accepted the attached policy.

Author	HT
Chair Signature	 Peter Kennedy
Ratification Date	28.02.26
Review Date	3 yearly