



Guidelines for live sessions on GoToMeeting

Your teacher will be holding weekly well-being sessions with you during lockdown. This will be an opportunity for you to see your teacher and friends and for us to catch up with how things are going at home.

However, there will need to be some clear RULES which we will need you to follow when taking part in a live session:

Be on time for your live session (your teacher will tell you the time and day to attend)

- ✓ Find a quiet place - find a place with minimal distractions
- ✓ Make sure your background is appropriate for school
- ✓ Have an adult nearby or next to you so they know what you are doing online
- ✓ Be presentable - make sure you are dressed in an appropriate manner for a classroom (no pyjamas!)
- ✓ Mute yourself when you join the live session
- ✓ Wait for your teacher to call you before you unmute your mic - only ONE person should talk at a time
- ✓ Turn your video camera ON unless your teacher directs you to turn it off
- ✓ Stay attentive and engaged - pay attention to your teacher and other children who are talking
- ✓ Always be respectful and responsible!