

St Andrew's Major Church in Wales Primary School

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Dear Parents/Carers,

26th June 2020

I wrote last week with detailed arrangements and rationales behind our plans for reopening. Today I have tried to keep things simple as an easy guide. Please refer to last week's newsletter for those other details. All documents are on the website.

A reminder of the weekly Plan (repeated for all three weeks)

Day	Groups in 9am to 1pm	8.30am to 4.30pm
Monday	A	Key worker hub
Tuesday	B	Key worker hub
Wednesday	DEEP CLEAN and teachers' PPA	Key worker hub
Thursday	C	Key worker hub
Friday	D	Key worker hub

Drop off and Collection

Start of the day

- Please note **the layby will be closed** to all vehicles to ensure the safety of pedestrians.
- You may also need to note that roadworks on the Westra means that access to the waste area is restricted.
- **8.50 – 9.15** – Staggered start for all. If everyone can come in slowly over the 25 minutes, then this should be manageable whilst maintaining social distancing. No one will be marked 'late' on register. **Please do not arrive before 8.50** as this will cause problems. If the queue is full, maybe stay over on the common briefly.
- Please follow all arrows and queue where requested to do so.
- **All pupils (including Year 6)** must be brought to school **and collected** for at least the first week in order for parents to assist the children with social distancing queuing.
- **Parents and pupils** will queue along the 2m markings outside the school gate and all will enter keeping to the 2m markings at all times. Children will be sent to their relevant classes and parents will **leave via the double gates near the faith garden**. Parents must not accompany the children to any part of the site.
- **Reception** children enter through the Nursery Door
- **Y1, Y2 and Y3** will walk around the usual way along the path next to the field.
- **Y4, Y5 and Y6** will walk around the other side of the building past the new demountable.
- All children will be greeted by their teacher at the fire door to their class room.
- Please do not hang around chatting etc. Leave the site safely but quickly, ensuring social distancing at all times.

- Mrs Goddard will be near the queue with a box in which you can place any items for the office (although wherever possible please email or phone)
- There will be staff around to guide everyone.

End of the sessions

- A similar system to the morning with a staggered finish from **12.50 – 1pm**.
- Classes will line up on the field near the jungle gym. Parents queue (as in the morning) and pupils will be sent to the parents at the front of the queue. Parents and pupils leave via the double gates. Again, please do not hang around. Leave the site safely but quickly, ensuring social distancing.

These arrangements will be reviewed to ensure the systems work so please keep an eye on communications.

Preparations for the day

- Every child including infants must bring a **labelled water bottle** (water only please)
- On hot days, please put **sun cream** on before coming to school. Due to social distancing, staff cannot assist with sun cream.
- Uniform is **not** required, however the children throughout the school will be outside wherever possible so sensible clothes are to be worn.
- Trainers or other closed toe shoes only please. **No open toes, crocs or flip flops**. If your child cannot tie laces, please ensure laces are securely 'double' bowed.
- Sun hat
- Coat if necessary
- Snacks will be provided for all children (fruit and a plain biscuit or cracker)
- Infants will still receive milk

Childcare Provision (Hubs arranged directly with school)

- Hub children enter and leave via the main entrance. Adults remain on 2m mark please.
- Packed lunch and drink is required
- Sunhat and sun cream or coat where appropriate please.
- Provision runs 8.30am until 4.30pm

Communication with school/home

In line with the Guidance, we will be minimising all visitors to the school. Staff will not be able to speak face to face with parents at drop off or collection time. If you need to speak with the teacher, we ask this is done via telephone. We could possibly arrange a meeting via Microsoft Teams. If this is not an option then any face to face meeting will need to be arranged **in advance** in order for us to put in place social distancing measures. The school office will not be operating in the usual way and parents will not be permitted to enter the building to speak to office staff. Wherever possible, I would encourage you to use email or telephone.

Final Points

It is essential that you only send your children to school if they are well. If they show any signs of illness, particularly if they develop a high temperature, persistent cough or loss of taste or smell, then please keep them at home.

If at any point you do not feel comfortable sending your children into school, then I want to reassure you there will be no consequence for this. Children should only come in if you feel comfortable that they do so. If once we are open, you change your mind and think you'd like to discuss them coming to join us then please do give me a ring if you have any questions that may help you make up your mind.

Schools cannot guarantee 2m social distancing 100% of the time but with the measures we have taken we will endeavour to achieve this wherever possible. However, rest assured, if your child is injured or upset, we will comfort them and take care of them in the way we always do, taking special precautions where necessary.

Please spend time with your child/ren looking at our film which should help them understand how school will look differently when they come back. We hope this will help alleviate any concerns they (or you) may have. <https://youtu.be/xuL2yqN3agM>

We can't wait to see everyone next week. Have a great weekend.

Yours faithfully,



Gen Hallett
Headteacher